

NETAJI SUBHAS UNIVERSITY
GUIDELINES FOR Ph.D COURSE

1-Introduction: The *Netaji Subhash University, Pokhari, Jamshedpur* operates its PhD Programme on the lines of the UGC guidelines for first time. Please refer to the document on PhD guidelines for information on eligibility, duration of PhD, disciplines /area of research, course work, PhD execution process etc.

2-Entrance test and Admission Eligibility:A Master's Degree in any recognized University with a minimum of 55% marks is eligible for the course.Total intake to be declared at the time of admission.

3-Written Test: The Written Test shall be a qualifying test with qualifying marks of minimum of 50%. The written test shall consist of two parts –Paper- 1) General Aptitude and Research Methodology and Paper- 2) the Specific Core Subject. The weightage shall be 50% on Aptitude test and Research Methodology and 50% on the specific subject.

4-The written test would be on 100 marks and shall have only multiple choice type questions having **one** mark each.

5-Syllabus for Workshop and Review of Research work:

The research work of the researcher will be reviewed once in every six months by the NSU Research Advisory Committee. The syllabus for the written test for Research Methodology which is common to all disciplines and for the specific Core subjects, is available in our website (<http://www.nsuniv.ac.in>). The prospective candidates may check the web site for the updates on the syllabus from time to time.

6-Exemption from Entrance test: Candidates who have qualified in UGC/ CSIR (JRF) Examination/ SLET/ GATE / M .Phil (As a Regular Candidate from UGC Recognized University for admission to non-engineering disciplines), may not be required to appear for Entrance Test of the University. However, their appearance in the interview shall be mandatory for admission for such category candidates.

7-Personal Interview: The candidates qualified in the written test shall be required to attend before an Expert Committee for personal Interview.

Candidates shall be selected in the Interview based on their attitude for Research, their suitability and ability to pursue the PhD work, research area of interest, vacancies, and facilities available in the area of candidate's interest. A merit list shall also be prepared department wise, if finally, the number of qualified candidates is more than the number of vacancies, their admission will be offered in the order of merit.

8-Attendance and Leave Rules

- Researchers with CSIR/UGC NET JRF fellowship will be governed as per UGC norms which are given below (Reference site <http://www.ugc.ac.in/financialsupport/guideline9.html>).

“Research Fellows are entitled for a maximum period of 30 days leave in a year in addition to public holidays. They are not entitled to any other leave, for example, summer, winter, Puja vacations, etc. Women candidates are eligible for maternity leave of 135 days with full fellowship but once in their tenure of research. In other cases, leave would be granted with fellowship, except prior permission of the supervisor or head of the institution. The stipulated durations for research are no case would be extended for the candidates drawing fellowship.

9-Facilities

The facilities that can be availed by the Ph.D. candidates are following:

- **Lab facilities:** The researcher will be provided computational and other lab facilities available at NSU campus, which are needed for his/her research work.
- **Library facilities:** All researchers will be given adequate and essential library facilities.
- **Hostel facilities:** The researcher may be provided hostel facility at NSU, subject to availability. The expenses of boarding and lodging will be borne by the researcher.
- **Teaching Facilities:** University may allow their bonafied researcher to take classes in their respective departments with a minimum remuneration.
- **Tools and equipment facilities:** *The general and regular tools for research work would be provided by the institution.*

10-Publication of Research Work

- The student is required to publish at least two research papers in a peer-reviewed journal prior to submission of Ph.D. thesis.

- No publication originating from the Ph.D. research work will be made without prior approval of the NSU Guide. All the faculty and staff of NSU who have contributed in the research work will be duly acknowledged in all publications and presentations at various forums.

11-Course work-The duration of coursework for each subject will be six month and course work completion test will be conducted in the end of the course work.

12-Fee Structure:

Structure of fees and processing charges shall be decided by the syndicate from time to time. The existing structure is as follows:

The total amount (i.e three lakhs) is divided in four installments of Rs. 75,000/00 and each installments to be paid on and before 10th may and 15th November for the first two years of research programme. All payments are to be made in draft which is to be drawn in favour of **Registrar, NetajiSubhas University** Payable at Jamshedpur. The latest Ph.D regulation shall come in to force with immediate effect.

The University shall issue a provisional certificate to the effect that the Ph.D degree has been awarded with the provision to the UGC (Minimum standard and procedures for award of Ph.D degree) regulation, 2009.

13-General Guidelines

The following guidelines are applicable to research students:

- General duration of PhD programme is 3 years.
- Students will be required to complete all admission/registration procedures at his/her cost and pay all relevant fees to the University in consultation with the Guide/Registration section of the University.
- The data provided by NSU (remote sensing, ancillary data, etc.) for the Ph.D. research work shall be the property of NSU. The candidate will be allowed to carry the processed data, power point presentation, text and excel files and software module(s) entirely coded by the student, which are part of his/her research work with the consent of the NSU Guide. The data provided by NSU, however, shall not be allowed to be carried outside in any circumstances during research progression.
- The students will be permitted to leave the Institute only after submitting “No-dues Certificate” and after recommendation of the NSU Guide the Dean of Academic Affairs will issue the reliving order subsequently.
- To get reliving order the researcher should follow the steps:

I)To collect Clearance from Following source:

(a) Parent Academic Department (b) Library (c) Labs (d) Accounts Section.

II) To produce No-Dues to NSU Guide

III) NSU guide will forward the relieving application of research to the dean Academic Affairs(Research), who finally issue the relieving order.

The NSU Guide will sign the candidate Ph.D thesis certificate only after production of No-Dues Certificate by the researcher.

- The Researcher has to submit Four(4) hard copies of his/her thesis and a soft copy of the thesis in PDF version must be submitted to the NSU Guide through a Pendrive; without this, “No Dues” certificate will not be forwarded to Dean Academic Affairs (Research) for relieving order. After the award of the Ph.D. degree of the researcher, the NSU Guide will forward a hard and soft copy of the thesis to the NSU central library.
- The researcher during his/ her stay at NSU shall be governed by ordinance/ regulations of NSU in vogue.
- The researcher will have to give an undertaking in a prescribed format for any loss, damage or mishap happening to the candidate while staying at NSU Campus, field or during tour/transit.
- The conduct of the candidates in the NSU campus as well as in the field should always be orderly and display high moral standards. The candidate himself/ herself will be responsible for the proper conduct; the admission will be cancelled if the student is found to disobey Institute’s rules/ norms/ guidelines, or is found to indulge in any unwarranted activities which harm the Institute’s reputation.
- The Dean of Academic Affairs (Research)/ Registrar, NSU reserves the right to modify, alter, delete, amend or add any of the rules or regulations contained herein for the smooth and efficient running of the Institute and may grant affiliation to deserving candidates not specifically covered under these rules and regulations. Further, Dean of Academic affairs (research) /Registrar, NSU is the competent authority to discontinue aboveattachment / deter researcher to continue in the Ph.D research, if he/she is found defaulter in any of the rules/regulations of the Institute.
- For any dispute, decision of Dean of Academic affairs (research)/ Registrar, NSU will be regarded as final decision.
